

Court Rule Notice for Motion Hearing Criminal

- Timelines found in SCLCR 6(d)(2)i-iii shall govern time for criminal motions, with the exceptions noted below.
- Out of custody defendant seeking to quash a warrant: a note for calendar shall be filed by noon 2 court days before hearing. If the note is filed less than 72 hours before the hearing, an add on email must be sent to the #criminal calendar email group. If the note is filed less than 4 days before the hearing, a judge's copy of the note and/or motion shall be dropped off at the Court Administration.
- In custody client seeking PR/Bail Reduction/TRO: note for calendar shall be filed by noon 4 court days before the hearings date.
- Some basis for the request must be noted. If the basis for the request can be explained in 1-2 sentences, the explanation of the request can be stated on the note for calendar, as in the attached example. If greater briefing is needed, a separate motion must be filed.
- A party may seek a motion and order to shorten time per court rule to note something sooner than set forth above.

Example Note for Calendar:

IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON
FOR SKAGIT COUNTY

STATE OF WASHINGTON

Plaintiff,

vs.

XXX

Defendant.

NO. XXX

NOTE FOR CALENDAR

TO: CLERK OF THE COURT

TO: SKAGIT COUNTY PROSECUTING ATTORNEY

Date of Hearing: _____

Time of Hearing: _____

Nature of Hearing: Motion for TRO

Brief Description: Defendant is seeking release to a 21 day inpatient program to begin 4/1/25.
Treatment letter attached.

Please take note that the issue of law in this case will be heard on the date set out above and the clerk is requested to note the same on the motion docket for that day.

DATED: _____

Attorney for Defendant